

# SHRI. I. V. PATEL COLLEGE OF COMMERCE

(Managed by : The Nadiad Education Society)  
NAAC Re – Accredited ‘B’ Grade with 2.71 CGPA (October, 2013) and  
KCG Accredited ‘B’ Grade with 2.77 CGPA (July, 2014)



College Road,  
Nadiad-387001.  
P.O.Box : 17,  
Dist.Kheda

Website : [ivcommerce.org](http://ivcommerce.org)

Email : [ivcomm1960@gmail.com](mailto:ivcomm1960@gmail.com)

Our Ref. No. :

Date: 18/5/2017

It is hereby informed that the meeting of the **Admission committee** is to be scheduled on 23 – 5 - 2017 at the Principal's office to discuss the following agenda:

## AGENDA:-

- 1) Discussion regarding preparation and alteration of Prospectus of the college.
- 2) Orientation of students regarding the CBCS pattern.
- 3) At PG level one class is for Gujarati medium and this year we are introducing new class of English medium (Self Finance).
- 4) This year F.Y. will be in S. P. University and M.Com. Sem 1 is also in S. P. University so how to cope up with both the university that will be decided.
- 5) Orientation about the UGC recognized Certificate Courses(Banking & Insurance)
- 6) Decision regarding student's criteria for admission.
- 7) Discussion regarding fee structure for the students.
- 8) Selection of the master subjects.

Any other discussion from the meeting chairman.

So you are requested to remain present:

**Principal**

Sr No	Name	Signature
1	Prof A. J Pandya (convener)	
2	Prof Dr.K. H. Shah (Member)	
3	Prof B.S.Saiyed (Member)	
4	Prof H.G.Vohra (Member)	
5	Prfo.P.R.Patel (Member)	
6	Shri B.G.Nayak (Member)	

7	Prof Z.K.Patel (Member)	
8	Kanchan Khatri (Student)	
9	Harsh Rana (Student)	

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Our Ref. No. :

Date: 23/5/2017

On 23-5-2017 meeting of the **Admission Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof A. J Pandya (convener)	
2	Prof Dr.K. H. Shah (Member)	
3	Prof B.S.Saiyed (Member)	
4	Prof H.G.Vohra (Member)	
5	Prfo.P.R.Patel (Member)	
6	Shri B.G.Nayak (Member)	
7	Prof Z.K.Patel (Member)	
8	Kanchan Khatri (Student)	
9	Harsh Rana (Student)	

The following are the minutes of the meeting.

- Discussion regarding the prospectus was made and Prof Z.K. Patel was given the duty to prepare the prospectus within 10 days.
- Student's minimum criteria for admission were decided unanimously for all academic programs.
- Fee structure was also decided and administrative staff was told to take note of the said fee structure.
- Fee structure for Self finance P.G. English Medium is also Decided.
- Master subjects were kept the same i.e. Accountancy and Banking in B.Com and Cost Accountancy in M.com for both S. P. University and Gujarat University.
- Days were allotted to the faculty members for admission duty by the Chairman of the committee.
- Meeting was called to end as the agenda was discussed.

Principal

Convener

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Our Ref. No. :

Date: 1/8/2017

It is hereby informed that the meeting of the **Placement and Career Counseling Cell committee and Career Advancement Committee** is to be scheduled on 2– 8 – 2017 at Principal's office to discuss following agenda.

#### AGENDA:-

- 1) Preparation of the student's profile.
- 2) Contacting and approaching companies/ banks for the recruitment.
- 3) To Arrange Student Development Program.
- 4) Arrangement of expert's lecture on Campus Recruitments.
- 5) Any other discussion from the meeting chairman.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof H G Vohra (Convener)	
2	Prof J M Desai	
3	Khatri Kanchan	

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Our Ref. No. :

Date: 2/8/2017

On 2 – 8 – 2017 meeting of the **Career Advancement and Placement Cell** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Name	Designation
1) Prof H G Vohra	Convener
2) Prof J M Desai	Member
3) Khatri Kanchan	Student

The following are the minutes of the meeting.

- As demand of time we have included students in our committees for their reviews and demand so that we can reach to student in all the aspects.
- It was decided to draft a form about student's profile and it was also decided to fill that form by T.Y. B.Com and M.Com students.
- It was decided to arrange Effective speaking Seminar for student so that they will never shy when they go for job and also they can represent their views perfectly.
- As per PM's Resolution about The Digital India for the Young generation we have decided to arrange one digital seminar for the betterment of the students.
- It was also decided to arrange an expert faculty for the students on the general awareness at time of the campus interviews. Few names were also discussed as expert faculty.
- Prin. Dr. V. M. Vanar asked to take some effective steps in placement area and that was duly obliged by the committee.

Principal

Convener

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Our Ref. No. :

Date: 12/6/2017

It is hereby informed that the meeting of the **Grievance Redressal Cell and Discipline Committee** is to be scheduled on

13 – 6- 2017 at Principal's office to discuss following agenda.

## AGENDA:-

- 1) Arrangements regarding discipline maintenance in college, updated.
- 2) Discussion regarding selecting students who can help in maintaining discipline.
- 3) Discussion regarding ID-Cards for students.
- 4) For newly Started PG.(English Medium) separate instructions.
- 5) Discussion regarding the use of mobile phones by students in college premises.
- 6) Arrangements regarding discipline maintenance during free lectures.
- 7) Any other discussion from the meeting chairman.

So you are requested to remain present.

Principal

S r No	Name	Signature
1	Prof A.J.Pandya (Convener)	
2	Prof G.A.Yagnik (Member)	
3	Shri B G Nayak (Member)	
4	Shri M K Rathwa (Member)	
5	Miss G N Vasava (Member)	
6	Shri K G Dhole (Member)	
7	Prof Dr.K.H.Shah (Member)	
8.	Prof H.G.Vohra (Member)	
9	Patel Prachi (Student)	

10	Rana Krupa (Student)	
11	Shah Radhesh (Student)	

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Our Ref. No. :

Date: 13/6/2017

On 13 – 6- 2017 meeting of the **Grievance Redressal Cell and Discipline Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting:

S r No	Name	Signature
1	Prof A.J.Pandya (Convener)	
2	Prof G.A.Yagnik (Member)	
3	Shri B G Nayak (Member)	
4	Shri M K Rathwa (Member)	
5	Mrs J.M.Desai (Member)	
6	Shri K G Dhole (Member)	
7	Prof Dr.K.H.Shah (Member)	
8.	Prof H.G.Vohra (Member)	
9	Patel Prachi (Student)	
10	Rana Krupa (Student)	
11	Shah Radhesh (Students)	

The following are the minutes of the meeting.

- Discussion about the policy for the maintenance of the discipline in the college.
- It was further decided that the class representatives will be responsible for maintaining the discipline.
- It was decided to make the students wear the ID Cards compulsorily during the college time and in its premises.
- Discussion regarding the fine to be charged from student carrying a mobile phone in the class and college campus.
- Strategy regarding discipline in the free lectures was also discussed.
- While going for Library Lectures in PG and also for going to Dell Lab we have planned how they will go and attend the Lab and Library so that they can maintain college discipline.

Principal

Convener



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Our Ref. No. :

Date: 13/6/2017

It is hereby informed that the meeting of the **Examination Committee** is to be scheduled on 14-6-2017 at Principal's office to discuss following agenda:

#### AGENDA:-

- 1) Planning for the Monthly Exams.
- 2) Discussion regarding examination schedule.
- 3) Special meeting was organized by S.P. University regarding exam guidelines information are to give to all staff members about it.
- 4) Preparation of the supervision chart.
- 5) Bifurcation regarding setting up of question papers.
- 6) Distribution of answer sheets for assessment.
- 7) Calculation of internal marks.
- 8) Arrangements of retest and internal ATKT.
- 9) To Decide the schedule for checking and submission of assignment is going to decide.
- 10) Any other discussion from the meeting chairman.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof B.S.Saiyed (Convener)	
2	Prof A.J.Pandya (Member)	
3	Prof G.A.Yagnik (Member)	
4	Shri B G Nayak (Member)	

5	Shri M K Rathwa (Member)	
6	Shri D R Kansara (Member)	

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Our Ref. No. :

Date: 14/6/2017

On 14-6-2017 meeting of the **Examination Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof B.S.Saiyed (Convener)	
2	Prof A.J.Pandya (Member)	
3	Prof G.A.Yagnik (Member)	
4	Shri B G Nayak (Member)	
5	Shri M K Rathwa (Member)	
6	Shri D R Kansara (Member)	

None of the committee members remain absent.

The following are the minutes of the meeting:

- First time we are planning to have a Monthly Exam its schedule is decided and also how to calculate is marks that is also decided.
- S.P. University has arranged Special meeting to discussed about the examination rules for the newly joined colleges chairman of the Committee Prin. Dr. V.M. Vanar, Mrs. Gita A Yagnik and Bharatbhai G Nayak had attended the meeting and instructions are given to the faculties for the examination rules.
- The discussion regarding the whole year's examination schedule was made as per the time table of the Gujarat University and S.P. University the outline of the exam schedule was prepared.
- The duty of preparing daily supervision chart was given to Prof G. A. Yagnik.
- The duty regarding drafting the question papers was also decided and Prof B S Saiyad was given the responsibility to take question papers from the faculty members on time.
- Bifurcation of answer sheet assessment was made and no of answer sheet to be checked by each faculty was decided by the committee.

- Tentative dates of Assignment checking was decided.
- The calculation pattern of the internal marks was also decided.
- Tentative dates of the retests and the internal ATKT exams were also decided and duties regarding them were allotted accordingly.

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Our Ref. No. :

Date: 12/7/2017

It is hereby informed that the meeting of the **Infrastructure committee** is to be scheduled on 13-7-2017.

At Principal's office to discuss following agenda.

#### AGENDAS:-

- 1) Arrangements regarding extension of infrastructural facilities.
- 2) Repairs and Maintenance of College building.
- 3) Maintenance of computer and other related machines.
- 4) For PG department separate Library is planned.
- 5) Need of dynamic website is to be discussed.
- 6) Any other discussion from the meeting chairman.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof A.J.Pandya (Convener)	
2	Prof B.S.Saiyed (Member)	
3	Shri B G Nayak (Member)	
4	Prof Dr.K.H.Shah (Member)	

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Our Ref. No. :

Date: 13/7/2017

On 13-7-2017 meeting of the **Infrastructure Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof A.J.Pandya (Convener)	
2	Prof B.S.Saiyed (Member)	
3	Shri B G Nayak (Member)	
4	Prof Dr.K.H.Shah (Member)	

None of the members remained absent.

The following are the minutes of the meeting.

- Discussion was held on the expansion of the infrastructure facilities of the college.
- Thought was also given on the repair and the maintenance of the college building as it needs some repairing work in some parts of the building.
- Discussion about computers and related products were made and it was decided to use on call maintenance services.
- As demand of time we need to update our college's web site so we decide to have a dynamic web site for the college purpose.
- For the increasing strength in M.Com. need of separate new Library is planned.

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Convener

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Our Ref. No. :

Date: 20/6/2017

It is hereby informed to all the committee members that the meeting of the **Library Committee** is to be scheduled on 21-6-2017 at Principal's office to discuss following agenda.

## AGENDA:-

- 1) Purchase of new academic books.
- 2) Purchases of references and other non study books.
- 3) Decisions regarding Poor boys library Scheme.
- 4) Discussion about Spandan Magazine.
- 5) Bifurcation of the book grants.
- 6) Motivate students to join Readers Club and its activities.
- 7) For competitive exams latest materials and books are to be provided to students.
- 8) Digitalization of all the books of the Library can be planned.
- 9) Any other discussion from the meeting chairman.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Mrs. Darshna Ka.Patel (Convener)	
2	Prof. B.S.Saiyed (Member)	
3	Prof A.J.Pandya (Member)	
4	Prof J.M.Desai (Member)	
5	Dr.K.H.Shah (Member)	

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Our Ref. No. :

Date: 21/6/2017

On 21-6-2017 meeting of the **Library Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Mrs. Darshna Ka.Patel (Convener)	
2	Prof. B.S.Saiyed (Member)	
3	Prof A.J.Pandya (Member)	
4	Prof J.M.Desai (Member)	
5	Dr.K.H.Shah(Member)	

None of the members remained absent and all the members were present.

The following are the minutes of the meeting.

- Discussion was made about the new academic books purchase and the list of the text books to be purchased was made by Mrs. Darshna Patel
- New syllabus books of S.P. University are decided to purchase.
- Orientation to students regarding the use of N-List.
- With more innovative and interesting work of readers club try to join more student for library work and activities of the readers club.
- Some of the reference books were also decided to be purchased. Discussion regarding the "Poor Boys Library" were made and it was decided to give the benefit of this scheme to as many students as possible.
- For those students who appear for the competitive exam college will try to provide new books and materials.
- For students university exam paper set are to be placed for their ready reference.
- Review of Spandan magazine was also made and some important points were also derived.
- The grants availed for buying the books was bifurcated and a list of books to be purchased was also made.



- Digitalization of all the book of the library is likely to be completed with in the year.
- From the chair of Principal following suggestions were made
  1. Motivate students of PG to read Reference books as well as new Journals.
  2. Motivate all students for research work using Library.

Principal

Convener

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Our Ref. No. :

Date: 13/6/2017

It is hereby informed that the meeting of the **Timetable & Workload Committee** is to be scheduled on 14-6-2017 at Principal's office to discuss following agendas.

## AGENDA:-

- 1) Calculation of department wise workload.
- 2) Calculation of the need of Ad hoc faculties and Visiting lecturers.
- 3) Arrangement of class wise & faculty wise time table.
- 4) Remedial lecturers time table.
- 5) Calculation of extra lectures.
- 6) Extra lectures for (N.C.) Non Clear students.
- 7) Co-coordinating with UGC & University time table.
- 8) Any other discussion from the meeting chairman.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof H G Vohra(Convener)	
2	Prof B S Saiyad (Member)	
3	Dr. Krunal H Shah (Member)	

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Our Ref. No. :

Date: 14/6/2017

On 14-6-2017 meeting of the **Time Table and Workload Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof H G Vohra(Convener)	
2	Prof B S Saiyad (Member)	
3	Dr Krunal H Shah (Member)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- Calculation of the department wise work load was made and total workload was counted .
- Discussion regarding the need of Ad Hoc and visiting lecturers was made. Subject wise additional need of the faculty is calculated.
- Duty of arranging class wise and faculty wise time table was given to Prof H.G. Vohra
- Duty of arranging remedial lecturers was given to Prof B S Saiyad.
- It was also discussed that the time table should be in accordance with the time table of UGC as well as time table of Gujarat University and S. P. University.
- This year we need to arrange the lectures for the S.P. University (N.C.) students those who are fail ( Non Clear) students so how to arrange lecturers was discussed.

Principal

Convener

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Our Ref. No. :

Date: 27/6/2017

On 28-6-2017 meeting of the **Research Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

**AGENDA:-**

- 1) To motivate faculty for Research.
- 2) To motivate students of UG and PG for research.

So you are requested to remain present.

**Principal**

1	Prin. Dr. V. M. Vanar (Convener)
2	Prof. H. G. Vohra (Member)
3	Prof. J.M.Desai (Member)
4	Prof. B.S.Saiyed (Member)
5	Prof Dr.K.H.Shah (Member)
6	Pakkai Ankita
7	Khatri Kanchan

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Our Ref. No. :

Date: 28/6/2017

On 28-6-2017 meeting of the **Research Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

The following are the minutes of the meeting.

1	Prin. Dr. V. M. Vanar (Convener)
2	Prof. H. G. Vohra (Member)
3	Prof. J.M.Desai (Member)
4	Prof. B.S.Saiyed (Member)
5	Prof Dr.K.H.Shah (Member)
6	Pakkai Ankita( Student)
7	Khatri Kanchan (Student)

- Faculties guided and motivated to apply for Ph.D and Research work due to which they have joined the Ph.D and likely to be completed in this academic year.
- Students of UG and PG are motivated and encourage to research and also motivated for research paper writing.

Principal

Convener

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Our Ref. No. :

Date: 20/7/2017

It is hereby informed that the meeting of the **Extension Activity Committee** is to be scheduled on 22-7-2017 at Principal's office to discuss following agenda:

**AGENDA:-**

1.Decision on the different activities to be held under different heads.

So you are requested to remain present.

**Principal**

Sr No	Name	Signature
1	Prof G N Vasava ( Sports )	
2	Prof G A Yagnik( Cultural,CWDC)	
3	Prof.K.G.Dhole(NCC)	
4	Prof C H Jariwala( NSS& ECO CLUB)	
5	Prof A J Pandya (Saptadhara & REDEARS CLUB)	

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Our Ref. No. :

Date: 22/7/2017

On 22-7-2017 meeting of the **ExtensionActivity Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof G N Vasava ( Sports )	
2	Prof G A Yagnik( Cultural,CWDC)	
3	Prof.K.G.Dhole(NCC)	
4	Prof C H Jariwala( NSS& ECO CLUB)	
5	Prof A J Pandya (Saptadhara & REDEARS CLUB)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- The NSS in-charge was asked to arrange extension programs.
- Cultural Activities in charge was asked to arrange cultural activity during the academic year.
- The CWDC in charge was similarly asked to hold student- centric activities.
- The NCC in charge was asked to organize their activities as per the requirement of the NCC unit.
- The Sports in charge was asked to motivate students to participate in different sports during the year.
- The Saptadhara In-charge were asked to involve students in different activities.

Principal

Convener

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Our Ref. No. :

Date: 3/10/2017

It is hereby informed that the meeting of the **Sports Committee** is to be scheduled on 4-10-2017 at Principal's office to discuss following agenda:

**AGENDA:-**

1. Decision on the different activities to be held under different heads.
2. To finalized date of sports Day.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof G N Vasava ( Sports )	
2	Jayavanti Vasav (student)	
3	Vivek Shah (Student)	



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Our Ref. No. :

Date:4/10/2017

On 4-10-2017 meeting of the **Sports Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof G N Vasava ( Sports )	
2	Jayavanti Vasav (student)	
3	Vivek Shah (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- It was decided that students must participate in all the events of the sports and also motivate them by providing all the necessary things which are needed to them in all sports category.
- Motivate them so that they can go for state, national or international level.
- The Sports Day dates were discussed and can be finalized in very short time.

Principal

Convener

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Our Ref. No. :

Date: 31/7/2017

It is hereby informed that the meeting of the **NCC Committee** is to be scheduled on 1-8-2017 at Principal's office to discuss following agenda:

**AGENDA:-**

1. How to give information of new students about NCC.
2. How we can motivate them to join NCC.
3. Where and when we have to take help of NCC cadets in all college activities.

So you are requested to remain present.

**Principal**

Sr No	Name	Signature
1	Prof K G Dhole (Convener)	
2	Sharma Shivam (Student)	
3	Bhoi Adarsh (Student)	

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Our Ref. No. :

Date: 1/8/2017

On 1-8-2017 meeting of the **NCC Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof K G Dhole (Convener)	
2	Sharma Shivam (Student)	
3	Bhoi Adarsh (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- The NCC in charge was asked to arrange activities according to schedule.
- Motivate students to Join NCC
- Motivate them to involve in NCC pared and in all college activities.
- Also encourage them to give certificate exams of NCC.

Principal

Convener

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Our Ref. No. :

Date: 4/8/2017

It is hereby informed that the meeting of the **NSS Committee** is to be scheduled on 5-8-2017 at Principal's office to discuss following agenda:

#### AGENDA:-

1. How to give information of new students about NSS.
2. How we can motivate them to join NSS.
3. Where and when we have to take help of NSS students.

So you are requested to remain present.

Sr No	Name	Signature
1	Prof C H Jariwala(Member)	
2	Prof. K.G.Dhole(Member)	
3	Dr.Krunal.H.Shah(Member)	
4	Radhesh Shah(Student)	
5	Rana Krupa(Student)	

Principal

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Our Ref. No. :

Date: 5-8-2017

On 5-8-2017 meeting of the **NSS Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof C H Jariwala(Member)	
2	Prof. K.G.Dhole(Member)	
3	Dr.Krunal.H.Shah(Member)	
4	Radhesh Shah(Student)	
5	Rana Krupa(Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- The NSS in charge was asked to arrange activities according to schedule.
- Motivate students to Join NSS
- Motivate them to involve in all college activities.
- Also encourage them to arrange and join the camps arranged by NSS.

Principal

Convener

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Our Ref. No. :

Date: 1/8/2017

It is hereby informed that the meeting of the **CWDC Committee** is to be scheduled on 2-8-2017 at Principal's office to discuss following agenda:

#### AGENDA:-

1. Give information to new girl students about CWDC.
2. Area of working of Cwdc.
3. Which program are to be arranged.
4. Rules and regulation of using of LR and its facilities.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof Gita A YAgnik (Convener)	
2	Prof J.M.Desai(Member)	
3	Prof. A.J.Pandya	
4	Khatri Kanchan (Student)	

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Our Ref. No. :

Date: 2-8-2017

On 2-8-2017 meeting of the **CWDC Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof Gita A YAgnik (Convener)	
2	Prof J.M.Desai(Member)	
3	Prof. A.J.Pandya	
4	Khatri Kanchan (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- For F.Y. B.com sem 1 and M.Com Sem1 girls students orientation program is to be arranged to give information about CWDC and its Activities.
- Arrange Girls oriented program that can help them in future.
- Restriction rules of using the ladies room and its properties.
- Make a committee for the Cwdc in which we can include girl students to help and make good efforts for successful working of Cwdc.

Principal

Convener

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Our Ref. No. :

Date: 2/8/2017

It is hereby informed that the meeting of the **Students Development Program Committee** is to be scheduled on 3-8-2017 at Principal's office to discuss following agenda:

#### AGENDA:-

1. Student development cell is to be start.
2. Arranging Program for Students over all development.
3. Suggestions from Chairman.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof A.J.Pandya (Convener)	
2	Prof Dr. K.H.Shah (Member)	
3	Radhesh Shah (Student)	
4	Nilesh Panchal (Student)	
5	Pakaki Ankita (Student)	



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Our Ref. No. :

Date: 3/8/2017

On 3-8-2017 meeting of the **Students Development Program Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof A.J.Pandya (Convener)	
2	Prof Dr. K.H.Shah (Member)	
3	Radhesh Shah (Student)	
4	Nilesh Panchal (Student)	
5	Pakaki Ankita (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- This year we are planning to have a student Development Program cell.
- We want to arrange maximum student oriented program for their over all development of the students.

Principal

Convener

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Our Ref. No. :

Date: 2/8/2017

It is hereby informed that the meeting of the **Event Management Committee** is to be scheduled on 3-8-2017 at Principal's office to discuss following agenda:

**AGENDA:-**

1. To organized good event so that student can be benefited.
2. Students must be included in the committee.
1. Proper functioning of the event management committee.

So you are requested to remain present.

**Principal**

Sr No	Name	Signature
1	Prof A.J.Panday (Covener)	
2	Prof Dr.K .H.Shah (Member)	
3	Mrs. Z.K.Patel (Member)	
4	Panchal Nilesh (Student)	
5	Shah Radhesh (Student)	
6	Shah Murty (Student)	

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Our Ref. No. :

Date: 3/8/2017

On 3-8-2017 meeting of the **Event Management Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof A.J.Panday (Covener)	
2	Prof Dr.K .H.Shah (Member)	
3	Mrs. Z.K.Patel (Member)	
4	Panchal Nilesh (Student)	
5	Shah Radhesh (Student)	
6	Shah Murty (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- Event management committee is formed along with the help of student s to organized events.
- Events like earn while learn are to be introduced.
- Annual function and garba celebration kind of functions can be arranged .
- Farewell of students and felicitation of teachers and experienced persons or expert can be arranged.

Principal

Convener

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Our Ref. No. :

Date: 13/6/2017

It is hereby informed that the meeting of the **PG English Medium Committee** is to be scheduled on 14-6-2017 at Principal's office to discuss following agenda:

**AGENDA:-**

1. Start new English medium batch in newly Joined S.P. University with flying colors.
2. To maintain the good results as we were getting in Gujarat University.

So you are requested to remain present.

Principal

Sr No	Name	Signature
1	Prof B.S.Saiyed (Convener)	
2	Mrs Z.K.Patel (Memeber)	
3	Thakkar PalaK R (Student)	

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Our Ref. No. :

Date: 14/6/2017

On 14-6-2017 meeting of the **PG Gujarati Medium Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof B.S.Saiyed (Convener)	
2	Mrs Z.K.Patel (Memeber)	
3	Thakkar PalaK R (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- 1<sup>st</sup> time we are starting English medium under the name of "Shri I.V.Patel College Of Commerce" so congratulation to all and we would like to do best for the English medium as its anew venture we have to work really hard for the good results.
- Motivate students by the past excellent result of PG.
- Faculties are asked to give their level best to established in the competition.

Principal

Convener

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Our Ref. No. :

Date: 13/6/2017

It is hereby informed that the meeting of the **PG Gujarati Medium Committee** is to be scheduled on 14-6-2017 at Principal's office to discuss following agenda:

**AGENDA:-**

1. M.Com Sem- 1 is in S.P. University and M.Com Sem -3 is in Gujarat university so how to deal with both at PG Level.
2. To maintain the good results as we were getting in Gujarat University.

So you are requested to remain present.

**Principal**

Sr No	Name	Signature
1	Prof H.G.Vohra (Convener)	
2	Mrs Z.K.Patel (Member)	
3	Shah Preeti J (Student)	

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Our Ref. No. :

Date: 14/6/2017

On 14-6-2017 meeting of the **PG English Medium Committee** was held under the chairmanship of Prin. Dr. V. M. Vanar at the Principal's office.

Following members have attended the meeting.

Sr No	Name	Signature
1	Prof H.G.Vohra (Convener)	
2	Mrs Z.K.Patel (Member)	
3	Shah Preeti J (Student)	

None of the committee members were absent in the meeting.

The following are the minutes of the meeting.

- We have to work with 2 universities all to gather Sem 1 in newly joined S.P. University and Sem-3 is in Gujarat University so we have to keep more attention to both.
- Motivate students by the past excellent result of PG.
- Faculties are asked to give their level best to established in the competition.

Principal

Convener